



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

14 JUL -9 A9:04

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DLNR, Engineering Division
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 7-Jul-14

2. After-the-Fact: ☐ Yes ☒ No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
See Attached.

4. Vendor/Contractor/Service Provider Name:
To be determined (TBD).

5. Amount of Request:
\$ ~~TBD~~ Approx. \$140,000
BA 7/9/14

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
Demolition and removal of boulders, rocks and debris, described above, and all ancillary services required.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

At a minimum, three (3) contractors with Rockfall Mitigation specialty license C-68RL will be contacted and notified of a mandatory site visit. Bid proposals will be requested approximately one (1) week following the site visit. All bid proposals will be reviewed and the project will be awarded to the lowest responsible bidder.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Roger Masuoka	Engineering Division	587-0276	roger.h.masuoka@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

2/8/14

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action is necessary to remove unstable rock and debris to avoid a threat to the safety of the general public who frequent Makiki Trail. Pursuant to HRS section 103D-310(c) and HAR section 3-122-112, the procuring officer shall verify compliance (i.e. vendor is required to be compliant on the Hawaii Compliance Express) for all contracts awarded, and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required



Chief Procurement Officer Signature

7/10/14

Date

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety:

On July 2nd, 2014, the Engineering Division was notified that a massive boulder, approximately 10'x10'x15' fell from 100' to 150' above the Makiki Trail. On July 3rd, the Engineering Division conducted a site investigation with AECOM Technical Services, Inc. (AECOM). On July 7th, AECOM presented their findings to DLNR staff and Chairperson Aila.

According to AECOM, the area where the boulder originated from and the path of the fallen boulder appear to be in a highly unstable state with many loose rocks and debris material. AECOM is recommending that all the loose rocks and debris be removed from the hillside above the trail as soon as possible to minimize the potential hazard to hikers.

According to the Division of Forestry and Wildlife, the Makiki Trail is a very popular trail receiving approximately 60-100 hikers daily, many of which are children and the elderly.

EP15-001B